Greater Colorado Council – McNeil Scout Ranch

Job Title:	Health Officer PRN	**Property:**	McNeil Scout Ranch at Peaceful Valley
Camp/Department:	Operations	**Salary Level:**	Based upon current salary chart.
Location:	22799 N. Elbert Rd Elbert, CO 80106	**Staff Supervisor?:**	Yes
Reports to:	Ranch Director	**Certifications Req:**	Yes
Will Certify Applicant?:	Most, but not all certifications	**Driving Required?**	Yes

Job Summary

As the Health Officer PRN at McNeil Scout Ranch, you'll help lead the camp's health and safety efforts—making sure everyone has a safe, healthy, and fun experience. You'll help manage medical care, supervise Health Aides, and work closely with campers, staff, and parents to keep things running smoothly in the absence of the Health Officer. You'll also help ensure camp facilities meet health standards and respond to emergencies when needed.

Job Description

ROLE AND RESPONSIBILITIES

- Provide basic health care under Standing Orders from the Council Medical Director and supervise Health Aides in following these orders.
- Coordinate off-site medical treatment when necessary and complete required paperwork.
- Communicate with the Medical Director and Ranch Director about serious injuries, illnesses, or infectious disease concerns.
- Supervise Health Aides (including NYLT Health Aides) and oversee daily operations of health lodges.
- Ensure medical lodges and vehicles are clean and ready for use.
- Manage daily medication distribution.
- Communicate with unit leaders and parents if campers miss medication doses.
- Maintain health records in CampDoc and notify parents when campers visit the health lodge.
- Assist with the medical check in process.
- Submit required reports to Scouting America, the Greater Colorado Council, the State of Colorado and other agencies as needed promptly.
- Respond to emergencies and coordinate with local EMS when necessary.
- Communicate with families and staff via email, phone, and camp systems.
- Ensure the health email inbox and phone are monitored 24/7 while camp is in session.
- Participate in camp-wide activities.
- Assist in the set up and take down of all camp facilities. Assist with the cleaning of all camp areas including restrooms and showers.
- Submit a "closing report" at the end of the season which includes inventories, daily duties and suggestions for improvement the following year.
- Perform other duties as assigned.

CERTIFICATIONS REQUIRED

- Registered Nurse (or higher medical certification (NOT provided by Council)
- BSA Health Officer Orientation (Online Prior to Camp)
- CPR, AED, First Aid, Prior to Start of Camp (Provided if Needed)
- Youth Protection (Online Prior to Camp)
- More training may be required as determined by Council Management

REQUIRED FOR THE JOB

- Must have one (1) year or season experience in supervising employees.
- Must be able to read, speak and write the English language
- Must be able to respond effectively to camp emergencies in various weather conditions
- Must have ability to move camp property in various weather conditions
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level
- Must be 21 years of age or older
- Valid Driver's License and History Insurable by Insurance Company
- Must have reliable transportation to and from the work site on assigned days and times in an area without public transportation or ride-share service.
- Must meet State of Colorado requirements for this position.
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of Scouting America

DIRECTLY SUPERVISES

- Health Aides

ADDITIONAL NOTES

- This is a PRN position. This position is only as needed when the Health Officer is unavailable or off-camp. This position assumes Health Officer responsibilities in the absence of a Health Officer. In some cases, this position may be scheduled to supplement staffing, and if the Health Officer is on duty, this position will serve as a Health Aide.