

# February 19, 2025 Leaders Meeting #1

## AI Summary of the Meeting

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### McNeil Scout Ranch Updates and Leaders Guide

The meeting begins with Jack and John discussing recording logistics. Jack then starts the meeting, introducing himself as the ranch director for McNeil Scout Ranch and John as his assistant. He mentions that Amy, the program director, will join later. Jack explains that the meeting will cover the Leader's Guide, facility upgrades, and announcements. He encourages participants to type questions in the chat during the presentation. Jack then provides a safety moment on campout safety, discussing the importance of documentation, training, planning, equipment, emergency planning, and program. He proceeds to share facility improvements, including updates on the zip line, new roads and trails, a camp museum, new campsites, and range area improvements. Amy joins and introduces herself as the program director, sharing her background in scouting and her studies at Notre Dame. Jack then begins discussing the Leader's Guide and the six guiding principles of McNeil Scout Ranch.

### Summer Camp Planning

In the meeting, Jack discussed the upcoming summer camp program at McNeil Scout Ranch, emphasizing the importance of planning and preparation. He highlighted key dates such as February 1st for 40% of registration and March for reviewing the program guide. Jack also introduced John, the camping specialist, who explained the electronic medical forms system, Camp Doc, which is used for medical forms in place of paper forms. John outlined the various forms required, including the BSA medical form, the Colorado addendum, and the unit arrival roster. Jack encouraged all units to complete swim classifications prior to camp for a smoother check-in process. He also introduced a text message alert system for communication prior to camp. Jack ended the conversation with an overview of the check-in process and a reminder that only a trailer may stay in the campsite during the week for fire protection.

### Camp Policies and Procedures Overview

Jack discusses camp policies and procedures, focusing on several key points. He explains that tents are provided upon request and must be requested 11 days before arrival. The camp follows youth protection guidelines for sleeping arrangements and has shower facilities in both central locations and at individual campsites. Each campsite has access to electricity, which is useful for

CPAP machines. Camp staff are stationed in campsites for supervision and emergency assistance. The camp operates under a fire ban, with restrictions on open flames. Jack also covers trash removal procedures, hammock rules, and the role of campsite hosts. He emphasizes the importance of closed-toed shoes, the buddy system, and youth protection policies. For meals, Jack explains the kaper system for breakfast and dinner setup, and mentions that lunch is a more casual, come-and-go affair. He notes that patrol cooking is available for specific weeks and reminds leaders to submit special diet requests three weeks before arrival.

### McNeil Scout Ranch Safety and Procedures

In the meeting, Jack and John discussed various aspects of the McNeil Scout Ranch, including medical information, safety guidelines, and emergency procedures. They emphasized the importance of safety and the need for all medications for youth to be dispensed by health staff while at camp. They also mentioned the availability of over-the-counter medications at the Health Lodge and the need for prescription medications to be secured and inaccessible to youth. The team also discussed the emergency procedures in place, including hold, secure, lockdown, evacuate, and shelter. Additionally, they provided pro tips for campers, such as the availability of Wi-Fi and the importance of checking the mailbox regularly. They also encouraged families to attend the Friday night dinner and campfire, and reminded visitors to sign in and get a visitor wristband. Lastly, they promoted the counselor and training program and the camp staff program for those interested in summer camp and working at the ranch.

### Transition to Black Pug and Wood Badge

In the meeting, Jack discussed the upcoming transition to Black Pug, a new system for registration and tracking. He mentioned that the system would be more user-friendly and would allow for easier tracking of merit badges. Jack also encouraged everyone to sign up for Wood Badge, a leadership training program for adults. The program guide for the upcoming camp was expected to be released soon, and Jack promised to send out an email announcement once it was available. There were also discussions about the camp's facilities, including the availability of canvas tents and the size of the platforms. The conversation ended with Jack promising to clarify the immunization form requirements and to send out more information about the program guide.

### Final Questions and Contact Information

Jack concludes the meeting by addressing final questions and providing contact information. He encourages participants to email or call him with any additional queries. The discussion covers various topics including linked boy and girl troops camping together, transportation for whitewater rafting, leadership opportunities for younger scouts, and emergency medical services at the camp. John explains that the camp provides basic life support and has a 5-minute response time for ambulance services, with plans in place for more critical situations. Jack reminds everyone that the

meeting recording will be available on the website and announces the next meeting will be in March.