

<b>Job Title:</b>	Cycling Counselor	<b>Property:</b>	McNeil Scout Ranch at Peaceful Valley
<b>Camp/Department:</b>	Program	<b>Salary Level:</b>	Based upon current salary chart
<b>Location:</b>	22799 N. Elbert Rd Elbert, CO 80106	<b>Staff Supervisor?:</b>	No
<b>Reports to:</b>	Cycling Lead	<b>Certifications Req:</b>	No
<b>Will Certify Applicant?:</b>	Not Required	<b>Driving Required?</b>	No

**Job Summary**

The Cycling Counselor assists the Cycling Director in instructing the Cycling merit badge. The cycling counselor assists with leading trail bike rides for campers.

**Job Description**

**ROLE AND RESPONSIBILITIES**

- Help develop lesson plans that follow merit badges, awards, and trainings specific to the cycling area.
- Instruct campers in merit badges, awards and trainings in which proficient.
- Help maintain advancement reports and other paperwork and ensure completeness and submit on time.
- Assist in the proper use, safety, security, storage and maintenance of area facilities and equipment/supplies. Oversee area/department day-to-day operations.
- Check in regularly with assigned campsite and ensure needs are met. Ensure the campsite latrine is stocked fully (paper towels, toilet paper, soap). Work with leaders and Scouts to maintain a clean campsite. Inspect the campsite at check in and check out.
- Supervise campers during classes, meals, flag ceremonies, camp-wide activities and other times.
- Participate in camp-wide activities.
- Assist in the set up and take down of all camp facilities. Assist with the cleaning of all camp areas including restrooms and showers.
- Assist with meal service including setup, serving and clean-up.
- Other duties as assigned.

**CERTIFICATIONS & REQUIRED TRAINING**

- CPR, AED, First Aid, Prior to Start of Camp (Provided if Needed)
- Youth Protection (Online Prior to Camp)
- More training may be required as determined by Camp Management

**REQUIRED FOR THE JOB**

- Must be able to read, speak and write the English language
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level in varying weather conditions
- Must have cycling and/or mountain biking on dirt roads/trails experience
- Must be 16 years of age or older
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of the Boy Scouts of America
- Must have the physical endurance to participate in cycling every day and cycling anywhere from 5 to 50 miles a day.

**DIRECTLY SUPERVISES**

- None

**ADDITIONAL NOTES**

- None