

Job Title:	Zip Line Director	Property:	McNeil Scout Ranch at Peaceful Valley
Camp/Department:	Program	Salary Level:	Based upon current salary chart
Location:	22799 N. Elbert Rd Elbert, CO 80106	Staff Supervisor?:	Yes
Reports to:	Adventure Director	Certifications Req:	Yes
Will Certify Applicant?:	Yes	Driving Required?	Preferable

Job Summary

The Zip Line Director is responsible for ensuring campers receive a safe, fun, and quality program. Directly responsible for the safe operation of zip line programs, facilities and equipment. Responsible for supervision of direct report staff.

Job Description

ROLE AND RESPONSIBILITIES

- Train, supervise and evaluate the zip line staff.
- Ensure BSA COPE procedures are followed by instructing and guiding staff and campers.
- Maintain and be responsible for the safety of all zip line related activities.
- Instruct campers to use the zip line safely.
- Ensure Campers are properly fitted with safety equipment.
- Maintain all zip line equipment and ensure that it is in good working condition. Submit any equipment recommendations for retirement and purchase as needed and required.
- Ensure that all records and equipment are properly maintained including any logs or reports as required.
- Maintain paperwork and ensure completeness and submit on time.
- Participate in camp-wide activities.
- Assist in the set up and take down of all camp facilities. Assist with the cleaning of all camp areas including restrooms and showers.
- Assist with meal service including setup, serving and clean-up.
- Submit a “closing report” at the end of the season which includes inventories, daily duties and suggestions for improvement the following year.
- Other duties as assigned.

CERTIFICATIONS & REQUIRED TRAINING

- National Camp School – COPE Director (Provided Prior to Camp by the Council)
- BSA Climbing Instructor Level 2 (Provided by Council)
- CPR, AED, First Aid, Prior to Start of Camp (Provided if Needed)
- Youth Protection (Online Prior to Camp)
- More training may be required as determined by Camp Management

REQUIRED FOR THE JOB

- Must be able to read, speak and write the English language
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level
- Must be 21 years of age or older
- Must have reliable transportation to and from the work site at assigned days and times in an area without public transportation or ride-share service.
- Must be able to identify and respond to zip line emergencies with the proper procedure/maneuvers
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of the Boy Scouts of America

DIRECTLY SUPERVISES

- Zip Line Counselors

ADDITIONAL INFORMATION

- Training prior to camp at is mandatory.