

Job Title:	Aquatics Director	Property:	McNeil Scout Ranch at Peaceful Valley
Camp/Department:	Program	Salary Level:	Based upon current salary chart
Location:	22799 N. Elbert Rd Elbert, CO 80106	Staff Supervisor?:	Yes
Reports to:	Program Director	Certifications Req:	Yes
Will Certify Applicant?:	Partially	Driving Required?	Yes

Job Summary

Manage the safe operation of ranch aquatic areas and programs. Ensure programs are taught to safety and quality standards, supervise staff and lifeguards to ensure safety of aquatic area users. Ensure equipment and facilities are safe, maintained and ready to use. Train staff and offer training to adult leaders.

Job Description

ROLE AND RESPONSIBILITIES

- Train, supervise and evaluate aquatic staff and lifeguards. Work with the Council Aquatics Committee to plan and implement required and ongoing training. Conduct ongoing training and skills tests throughout the season using human, manikin or other devices.
- Work with aquatic Area Directors and staff to offer a quality aquatics program to include merit badges, swimming lessons, Safe Swim Defense certification, Safety Afloat certification, mile swim, free boating and swimming and Aquatics Supervision certification.
- Ensure that aquatic facilities and equipment are safe, secure, maintained, clean and inventoried. Maintain maintenance and cleaning logs for facilities and equipment. Work with the Ranch Director to repair or replace equipment that needs repair beyond the abilities of current staff.
- Be knowledgeable in and ensure that all aquatic facilities and staff are meeting National Camp Accreditation Program standards, State of Colorado Child Care facility requirements and Health Department requirements.
- Manage the swimming classification of campers based upon their swimming ability during check in and as needed through the camp session.
- Participate in camp-wide activities as available and directed by the Program Director.
- Manage the set up and take down of Aquatic facilities. Assist in the set up and take down of all other camp facilities. Assist with the cleaning of all camp areas including restrooms and showers.
- Submit a “closing report” at the end of the season which includes inventories, daily duties and suggestions for improvement the following year.
- Other duties as assigned.

CERTIFICATIONS & REQUIRED TRAINING

- American Red Cross (or equivalent) Lifeguard certification. (Must have prior to camp, not provided by the Council).
- National Camp School Certification – Aquatics Director section (Provided prior to camp by the Council)
- CPR, AED, First Aid, Prior to Start of Camp (Provided if Needed)
- Youth Protection (Online Prior to Camp)
- More training may be required as determined by Council Management

REQUIRED FOR THE JOB

- Must have one (1) year or season experience in supervising employees.
- Must be able to read, speak and write the English language
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level in varying weather conditions
- Must be able to swim and have the ability or knowledge to operate and maintain kayaks, canoes, stand up paddleboards and small non-motorized boats.
- Must have at least one year or season of prior lifeguarding experience. Preferably, prior experience in supervising or managing lifeguards.
- Must be 21 years of age or older
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of the Boy Scouts of America
- Should have a valid driver's license and record insurable by the insurance company
- Must have reliable transportation to and from the work site on assigned days and times in an area without public transportation or ride-share service.

DIRECTLY SUPERVISES

- Pool Director, Lake Directors

ADDITIONAL NOTES

- None