

Job Title:	Adventure Director	Property:	McNeil Scout Ranch at Peaceful Valley
Camp/Department:	Program	Salary Level:	Based upon current salary chart
Location:	22799 N. Elbert Rd Elbert, CO 80106	Staff Supervisor?:	Yes
Reports to:	Program Director	Certifications Req:	Yes
Will Certify Applicant?:	Yes	Driving Required?	Yes

Job Summary

The Adventure Director is responsible for ensuring campers receive a safe, fun, quality and educational program in the areas of Climbing, Zip Line, ATV, Cycling and Horses. Responsible for supervision of direct report staff and all Adventure staff.

Job Description

ROLE AND RESPONSIBILITIES

- Train, supervise and evaluate the Adventure staff.
- Ensure BSA procedures and safety procedures are followed in Adventure areas.
- Instruct campers in Adventure areas as needed and as available.
- Ensure proper safety equipment and precautions are being used and followed in Adventure areas.
- Submit any equipment recommendations for retirement and purchase as needed and required.
- Ensure that all records and equipment are properly maintained including any logs or reports as required.
- Maintain paperwork and ensure completeness and submit on time.
- Participate in camp-wide activities.
- Assist in the set up and take down of all camp facilities. Assist with the cleaning of all camp areas including restrooms and showers.
- Assist with meal service including setup, serving and clean-up.
- Submit a “closing report” at the end of the season which includes inventories, daily duties and suggestions for improvement the following year.
- Other duties as assigned.

CERTIFICATIONS & REQUIRED TRAINING

- CPR, AED, First Aid, Prior to Start of Camp (Provided if Needed)
- Youth Protection (Online Prior to Camp)
- Climbing and COPE Level 2 (Provided)
- More training may be required as determined by Camp Management

REQUIRED FOR THE JOB

- Must be able to read, speak and write the English language
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level
- Must be 21 years of age or older
- Must have a valid driver's license and record insurable by the Council's insurance company
- Must have reliable transportation to and from the work site at assigned days and times in an area without public transportation or ride-share service.
- Must have rock climbing, ATV, Rope Course, horse/livestock and Cycling experience
- Must have the physical endurance to participate in Adventure activities
- Must be able to identify and respond to emergencies with the proper procedure/maneuvers
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of the Boy Scouts of America

DIRECTLY SUPERVISES

- ATV Director, Climbing Director, Cycling Director, Horses Director, Zip Line Director

ADDITIONAL INFORMATION

- Training prior to camp is mandatory.